

ASSOCIATE OF ARTS DEGREE IN FUNERAL SERVICE

This Associate of Arts Degree program is offered in the traditional on-campus classroom setting. The Associate of Arts Degree in Funeral Service (Funeral Directing and Embalming) is a 62-semester hour program and takes 12-16 months to complete. The estimated cost for the program is \$24,640. (Also, most states require an apprenticeship.)

FALL SEMESTER		SPRING SEMESTER	
Anatomy 1014AN	4	Microbiology 1023MI	3
F.S. Law 1013FS	3	Restorative Art 1023RA	3
M.S. Embalming-I 1113MS	3	F.S. Counseling 1023FC	3
Psychology 1013PS	3	M.S. Embalming-II 1223MS	3
F.S. Ethics 1011FS	1	F.S. Directing 1023FD	3
M.S. Clinical 1011MS	1	M.S. Clinical 1021MS	<u>1</u>
Intro to F.S. 1001FS	<u>1</u>		
	16		16
SUMMER SEMESTER		FALL SEMESTER	
Accounting 2033AC	3	Mathematics 2043MA	3
F.S. Management 2132FG	2	English Comp/Lit -II 2243EN	3
F.S. Marketing 2232FK	2	Speech 2043SP	3
Pathology 2032PA	2	Funeral Service 2542FS	2
Chemistry 2033CH	3	*Comp Review 2543CR	<u>3</u>
English Comp-I 2133EN	3		
M.S. Clinical 1031MS	<u>1</u>		
	16		14

*Comprehensive Review and Examinations are taken in the last semester of the academic program

TECHNOLOGY

COMPETENCY REQUIREMENTS: Students should have proficient knowledge of Microsoft Word, Excel, PowerPoint, email, and scanning capabilities to complete the programs.

New students will be assigned a Gupton College email, that includes access to Microsoft Office Suite applications through the portal. This will be activated during initial registration and will remain active six months after the students' last enrollment.

STUDENTS ARE REQUIRED TO USE THEIR PERSONAL LAPTOP COMPUTER. ALL STUDENTS ARE REQUIRED ON CAMPUS FOR TESTING (AT THE END OF THE PROGRAM) AND MUST BRING A LAPTOP TO CAMPUS

John A. Gupton College Technology Requirements

All Users

Hard Drive	4GB or higher available space
Internet Upload speed	2.5 Mbps
Screen Resolution	1280 x 768 and scaled to 100%
Webcam	Integrated camera or external UBS camera supported by your operating system. Virtual Cameras are not supported

NOT Supported at John A. Gupton College

Hardware/Systems not supported	Google Chromebooks, Android tablets, iOS tablets, iPads, mini iPads, Microsoft Surface RT, Microsoft's virtual machine, and Linux operating systems.
Exemplify will not support	Virtualized environments such as: VMWare, Parallels, Citrix Workspace, virtual desks, and streamed images.
Exemplify will not support	Virtual microphones or headphones are not supported. Virtual Cameras are not supported
Exemplify will not support	Touch screen input or tablet devices are not supported. The browser Safari is not supported

Mac Users

Operating Systems Supported	ONLY GENUINE VERSIONS of Mac operating systems are supported. macOS Ventura, Sonoma or Sequoia.
Mac Processors Supported	Intel or M series processor
Mac NOT SUPPORTED	High Sierra, Mojave, Catalina, server version of Mac OS X

Windows Users

Operating System Supported	ONLY GENUINE VERSIONS of Windows Operating System is supported. 64-bit versions of Windows 10 or Windows 11. (Versions of Windows 10 22H2, and Windows 11 23H2, and Windows 11 24H2 are all supported.)
Windows Processors Supported	Non-ARM-based processor
Windows NOT SUPPORTED	Windows RT, Windows 10S, Windows 11 22H2, Windows 11S (S mode is not compatible)

Learning Systems Requirements

Learning systems require use of actual computers, **no tablets or mobile devices**. The learning systems also require compatible browsers such as: Google Chrome or Mozilla Firefox.

Effective January 6, 2025