

ASSOCIATE OF APPLIED SCIENCE DEGREE IN FUNERAL SERVICE

The Associate of Applied Science Degree is an online web-based degree program that requires only a few weeks of on-campus experience during the last semester. The Associate of Applied Science Degree in Funeral Service (Funeral Directing and Embalming) is a 60-semester hour program and takes 16 months to complete. The estimated cost for the program is \$23,890. (Also, most states require an apprenticeship.)

FALL SEMESTER

F.S. Anatomy 103FSA	3
Embalming-I 103MSE	3
Intro to F.S. 101FSE	1
F.S. Psychology 103FSP	3
F.S. Law and Ethics 104FSL	<u>4</u>
	14

SPRING SEMESTER

Public Health 123FSH	3
Embalming-II 123MSE	3
*Restorative Art 123FSR	3
F.S. Counseling 123FSC	3
Funeral Directing 123FSD	<u>3</u>
	15

SUMMER SEMESTER

F.S. Management 232FSG	2
F.S. Chemistry 232FSC	2
English Comp I 2133ENO	3
F.S. Digital Marketing 233FSD	3
Accounting 2033ACO	3
F.S. Marketing 232FSK	<u>2</u>
	15

FALL SEMESTER

**F.S. Practicum 242FSP	2
*Comps Review 243FSC	3
**M.S. Clinical 242MSC	2
Math 2043MAO	3
Speech 2043SPO	3
English Comp/Lit II 2243ENO	<u>3</u>
	16

Note:

*Comprehensive Review Examinations and Restorative Art Lab are taken on campus in the last semester of the academic program.

** Courses may be taken at a funeral home, chosen by the student. The student must be a registered apprentice, and the college must inspect the facility before requirements begin. Students not working in Funeral Service will be required to complete these courses while on campus. On-campus requirements can take two to three weeks.

**The costs for the funeral home inspection fee will be determined based on travel and time taken to inspect the facilities.

TECHNOLOGY

Students should have proficient knowledge of Microsoft Word, Excel, PowerPoint, email, and scanning capabilities to complete the programs.

New students will be assigned a Gupton College email that includes access to Microsoft Office Suite applications through the portal. This will be activated during initial registration and will remain active six months after the students' last enrollment.

Distance education challenges include knowledge of various operating systems, internet accessibility, and coursework support. The college orientation process provides the resources to assist students with distance education challenges.

STUDENTS ARE REQUIRED TO USE THEIR PERSONAL LAPTOP COMPUTER. ALL STUDENTS ARE REQUIRED ON CAMPUS FOR TESTING (AT THE END OF THE PROGRAM) AND MUST BRING A LAPTOP TO CAMPUS

John A. Gupton College Technology Requirements

All Users

Hard Drive	4GB or higher available space
Internet Upload speed	2.5 Mbps
Screen Resolution	1280 x 768 and scaled to 100%
Webcam	Integrated camera or external UBS camera supported by your operating system. Virtual Cameras are not supported

NOT Supported at John A. Gupton College

Hardware/Systems not supported	Google Chromebooks, Android tablets, iOS tablets, iPads, mini iPads, Microsoft Surface RT, Microsoft's virtual machine, and Linux operating systems.
Exemplify will not support	Virtualized environments such as: VMWare, Parallels, Citrix Workspace, virtual desks, and streamed images.
Exemplify will not support	Virtual microphones or headphones are not supported. Virtual Cameras are not supported
Exemplify will not support	Touch screen input or tablet devices are not supported. The browser Safari is not supported

Mac Users

Operating Systems Supported	ONLY GENUINE VERSIONS of Mac operating systems are supported. macOS Ventura, Sonoma or Sequoia.
Mac Processors Supported	Intel or M series processor
Mac NOT SUPPORTED	High Sierra, Mojave, Catalina, server version of Mac OS X

Windows Users

Operating System Supported	ONLY GENUINE VERSIONS of Windows Operating System is supported. 64-bit versions of Windows 10 or Windows 11. (Versions of Windows 10 22H2, and Windows 11 23H2, and Windows 11 24H2 are all supported.)
Windows Processors Supported	Non-ARM-based processor
Windows NOT SUPPORTED	Windows RT, Windows 10S, Windows 11 22H2, Windows 11S (S mode is not compatible)

Learning Systems Requirements

Learning systems require use of actual computers, **no tablets or mobile devices**. The learning systems also require compatible browsers such as: Google Chrome or Mozilla Firefox.

Effective January 6, 2025